

<b>Item No.</b> 4.	<b>Classification:</b> Open	<b>Date:</b> May 20 2009	<b>Meeting Name:</b> Council Assembly
<b>Report title:</b>		Appointment of Leader and Executive, Establishment of Committees and Other Constitutional Issues - 2009-10	
<b>Ward(s) or groups affected:</b>		All	
<b>From:</b>		Strategic Director of Legal and Democratic Services	

## RECOMMENDATIONS

1. That council assembly consider the following constitutional issues for the coming municipal year 2009-10:
  - Appointment of leader
  - Appointment of executive portfolio members
  - Establishment and appointment of executive committee (Major Project Board)
  - Proportionality/size and composition of committees
  - Appointment of chairs and vice chairs
  - Appointment of councillor members on standards committee
  - Appointment of councillor members on licensing committee
  - Establishing the voluntary bodies appointment panel
  - Establishing the constitutional steering panel
  - Agreeing dates of council assembly meetings for 2009-10
  - Appointments to local government association general assembly.
2. That council assembly notes the appointment of political group leaders, deputies and whips (details of appointments to be circulated prior to the meeting).

### Appointment of Leader of the Council and the Executive

3. That council assembly elects a leader of the council.

*Note: Following the appointment of the leader, council assembly will receive a report by the leader on nominations for appointment to the executive and on individual portfolios. The leader can nominate between 2 and 9 members to form an executive. The leader can also report on any further delegations of executive functions (see paragraphs 25-29), subject to the approval of council assembly.*

4. That council assembly appoints members of the executive and agrees the determination and allocation of their executive functions.

### Establishment and appointment of executive committee (Major Project Board)

5. That council assembly appoints members to executive committees.

*Note: Currently the only executive committee is the Major Project Board. The membership of which is set out in paragraph 27. The leader to nominate executive members to serve on the committee.*

## Proportionality/Size and Composition of Council Committees

6. That the size and composition of the council's regulatory and other committees be established and appointed as follows:

Committee	Total	Liberal Democrats	Labour	Conservative
<b>Committee 1</b> (in 2008-09 - Appointments Committee)	<b>7</b>	<b>3</b>	<b>3</b>	<b>1</b>
<b>Committee 2</b> (in 2008-09 - Planning Committee)	<b>7</b>	<b>3</b>	<b>3</b>	<b>1</b>
<b>Committee 3</b> (in 2008-09 – Disciplinary Appeals Committee)	<b>8</b>	<b>4</b>	<b>4</b>	<b>0</b>
<b>Committee 4</b> (In 2008-09 - Audit and Governance Committee)	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>
<b>Committee 5</b> (In 2008-09 Corporate Parenting Committee)	<b>8</b>	<b>3</b>	<b>4</b>	<b>1</b>
<b>Total</b>	<b>35</b>	<b>15</b>	<b>16</b>	<b>4</b>

- Notes:
- The size and composition of the council's regulatory and other committees known as "ordinary committees" is set out above. This is based on a total number of **35** seats and includes the committees established in the 2008-09 municipal year. The proportionality is based on the total number of seats compared to the overall allocation of seats each political group has on the council (see Appendix E).*
  - It is for council assembly to agree the total number of seats and allocate the appointments, planning, disciplinary appeals, audit and governance and corporate parenting committees to committees numbered 1 to 5 in the table above.*
  - At least one member of the executive shall serve on the appointments committee.*
  - Only one member of the executive and only one member of the overview and scrutiny committee shall serve on the audit and governance committee.*
  - No more than one member of the executive may be a member of the audit and governance committee and no executive member may chair the committee. No more than one member of the overview and scrutiny committee may be a member of the audit and governance committee and no member of the overview and scrutiny committee may chair the committee.*

## Community Councils

7. That community councils be established as set out in Appendix B.

## Overview and Scrutiny Committee

8. That the size and composition of the overview and scrutiny committee, as set out below, be approved:

Committee	Total	Liberal Democrats	Labour	Conservative
Overview & Scrutiny Committee	9	4	4	1

- Notes:
1. *The current overview and scrutiny procedure rules provide that the overview and scrutiny committee will consist of the chair, vice chair and the chairs of the scrutiny sub committees provided that the proportionality rules are not compromised. Each political group is permitted to nominate one non-executive member should this be necessary to maintain proportionality, for example, where there are fewer chairs of scrutiny sub committees than places on the overview and scrutiny committee.*
  2. *The overview and scrutiny committee and any sub committee which scrutinises the council's education functions will contain in its membership four voting co-opted members comprising one Church of England, one Roman Catholic Church and two parent governor representatives.*
  3. *No member of the executive shall serve on any scrutiny committee.*
  4. *In 2008-09 the overview and scrutiny committee comprised 9 members. The political composition of the committee was Liberal Democrats 4; Labour 4; and Conservative 1. There are no changes recommended from 2008-09.*

## Scrutiny Sub Committees

9. That in accordance with overview and scrutiny procedure rules, the scrutiny sub committees be appointed by overview and scrutiny committee.

## Appointment of Chairs and Vice Chairs

10. That council assembly appoints the chair and vice chair of the overview and scrutiny committee.
11. That council assembly considers whether it wishes to appoint chairs and vice chairs for the following committees:
  - Planning committee
  - Licensing committee
  - Appointments committee
  - Disciplinary appeal committee
  - Audit and governance committee
  - Corporate parenting committee\*

*Note: \*The executive member for children's services and education will chair this committee. Council assembly is asked to formally approve this appointment.*

- (i) Community councils
- Borough and Bankside
  - Bermondsey
  - Rotherhithe
  - Walworth
  - Peckham
  - Camberwell
  - Nunhead and Peckham Rye
  - Dulwich

*Note: All outstanding appointments will be referred to the first meeting of the respective committee or community council in the 2008-09 municipal year.*

### **Standards Committee**

12. That council assembly appoints seven councillors to serve on the standards committee. The seats to be allocated to political groups based on political proportionality giving an allocation as follows:
- Liberal Democrats 3 places;
  - Labour 3 places;
  - Conservatives 1 place.
13. Political groups will be entitled to nominate reserves on the following basis:
- The number of reserves is equivalent to the number of places on the committee.
14. That in accordance with the constitution, the election of chair and vice chair takes place at the first meeting of the standards committee in the 2008-09 municipal year.

### **Licensing Committee**

15. That council assembly appoints 15 councillors to serve on the licensing committee with the following allocation of seats: 7 Liberal Democrat, 7 Labour and 1 Conservative.

*Notes: 1. In 2008-09 council assembly agreed to establish the committee on a proportionate basis.*

*2. For 2009-10 the proportionate allocation would remain the same.*

### **Licensing Sub Committee**

16. That council assembly appoints a licensing sub committee with delegated authority to hear all license applications including personal and premises licenses, reviews of licenses and temporary event notices. The sub committee to include all members of the licensing committee with a quorum of three members.

## **Urgency Committee**

17. That council assembly agrees to reconstitute the urgency committee (and sub-committees) to function during an interim period between a municipal election and council assembly with the terms of reference and membership as set out in Appendix B.

## **Establishment of Voluntary Bodies Appointment Panel**

18. That council assembly establishes and determines the composition of the voluntary bodies appointment panel (VBAP) which will be responsible for recommending the appointment of charity trustees to specific Southwark charities and recommending appointments to the position of school governor on local education authority secondary and special school governing bodies.

*Note: In 2008-09 the panel, which was established by council assembly, comprised 2 Liberal Democrat, 2 Labour and 1 Conservative member.*

## **Establishment of the Constitutional Steering Panel**

19. That council assembly agrees to establish a constitutional steering panel comprised of the whips of each political group represented on the council, with the terms of reference set out in paragraphs 58 and 59.

## **Calendar**

20. That council assembly agrees to the following dates for meetings of council assembly and that these dates be fixed in the council calendar for the municipal year 2009-10:
  - July 8 2009
  - November 4 2009
  - January 27 2010
  - February 23 2010
  - March 24 2010
  - May 19 2010

*Note: The draft calendar of meetings is attached as Appendix C*

## **Appointments to Local Government Association General Assembly**

21. That council assembly appoint three representatives and allocate five votes to the representatives to the LGA General Assembly. (see Appendix D).

## **Other Appointments to Joint Committees/Outside Bodies**

22. That council assembly notes the executive and other committees will make appointments to all other outside committees and bodies for the municipal year 2009-10, as required by part 3S of the constitution.

## **BACKGROUND INFORMATION**

23. The constitution is updated annually and the recommendations in this report are based on the current constitution.

## KEY ISSUES FOR CONSIDERATION

### Appointment of Leader of the Council and Appointment of the Executive

24. The council is required to appoint a leader of the council.
25. The leader will present a report on how the executive functions of the council will be exercised, subject to the approval of council assembly. The elected leader must then proceed to nominate his/her executive for appointment by council assembly. In accordance with the constitution this can consist of a minimum of 2 and up to a maximum of 9 nominated members, whose portfolios are determined and allocated by the leader.
26. In 2008-09 the leader appointed nine executive members and allocated the following portfolios:
  - Leader (including responsibility for setting strategic direction and key priorities, overseeing the development of financial strategies, customer relationships policy, and representing the council in the community and in negotiations with regional and national organisations)
  - Deputy Leader (responsible for housing and the executive's relationship with the scrutiny committee)
  - Community Safety
  - Health And Adult Care
  - Environment
  - Children's Services and Education
  - Citizenship, Equalities and Communities
  - Resources
  - Culture, Leisure and Sport
  - Regeneration
27. The leader will be invited to report on delegations and nominate the memberships to any executive committees. Currently the only executive committee is the major projects board. The membership in 2008-09 is set out below:
  - Leader
  - Deputy Leader and Executive Member for Housing
  - Children's Services and Education
  - Resources
  - Regeneration
28. The leader can report on any further delegations including:
  - The extent of any authority delegated to executive members individually, including details of the limitation on their authority;
  - The terms of reference and constitution of executive committees;
  - The nature and extent of any delegation of executive functions to community councils, any other authority or joint arrangement; and
  - The nature and extent of any delegation to officers with details of any limitation on that delegation.
29. Any such delegations are then put to council assembly for approval.

## Proportionality – The Legal Position

30. The Local Government and Housing Act 1989 covers the allocation of seats to political groups, it makes no provision for single independent members so they do not form part of the proportionality considerations.
31. Seats on committees and sub committees must be allocated in accordance with the four principles of proportionality contained in sections 15, 16 and 17 of the Local Government and Housing Act 1989. There is a duty to give effect to the following principles, as far as is reasonably practicable:

- (i) That not all the seats on a committee or sub committee are allocated to the same political group;
- (ii) That the majority group must have the majority of seats on each committee or sub committee;

*Note: As no one group has an overall majority on the council, this principle is not relevant.*

- (iii) Subject to (1) and (2) above, it must be ensured that the proportion of each political group's seats of the total number of seats on "ordinary committees" reflects, as closely as possible, their proportion of seats on full council; and,

*Notes: 1. The ordinary committees are appointments, planning, disciplinary appeals, audit and governance and corporate parenting. The total number of seats on these 5 committees must be allocated as proportionately as is reasonably practicable.*

*2. The licensing committee is appointed under the Licensing Act 2003 and the overview and scrutiny committee is appointed under section 21 of the Local Government Act 2000. Neither committee is an ordinary committee.*

- (iv) Subject to (i) to (iii) above, the proportion of each political group's seats on each committee and sub committee reflects as closely as possible their proportion of seats on full council.

*Note: This rule applies to all committees, sub committees and joint committees, except for licensing committee, standards committee and community councils.*

## Regulatory and Other Committees.

32. The regulatory and other committees are the "ordinary committees" of the council which in 2008-09 were:
- Appointments committee
  - Planning committee
  - Disciplinary appeals committee
  - Audit and governance committee
  - Corporate parenting committee

33. The total number of seats on the five ordinary committees is allocated and then divided between the five committees to give each committee as proportionate an allocation as is possible within the overall limit.

#### Overview and Scrutiny Committee

34. The overview and scrutiny committee and its sub committees are not “ordinary” committees and each is considered separately for the purposes of proportionality.

#### Overview and Scrutiny Sub committees

35. In accordance with the overview and scrutiny procedure rules, the overview and scrutiny committee appoints scrutiny sub committees. The constitution specifies that the appointment and composition of scrutiny committees/sub committees be considered at the first meeting of the overview and scrutiny committee.
36. In previous years the overview and scrutiny committee has agreed to vary the size and numbers on each sub committee to provide for greater cross-party representation (otherwise there would have been no Conservative members on any scrutiny sub committees). Overall this produced a disproportionate result.
37. In addition, consideration should be given to individual councillors who do not form a political group on the council. There is one such member now sitting on council. Although not included in proportionality rules, the overview and scrutiny committee may wish to consider allocating a place on a scrutiny sub committee to enable the member concerned to play a part in the scrutiny functions in their capacity as a non-executive member.
38. Sub committees are not “ordinary” committees and, as such, are considered individually for the purposes of proportionality. So far as it is reasonably practicable, the allocation of seats on each sub committee should accord with the proportional allocation of seats on the parent committee.
39. The most proportionate allocation of seats will depend on the size of the committee. The table below shows the most proportionate arrangements for individual committees.

<b>Committee Size</b>	<b>Liberal Democrat</b>	<b>Labour</b>	<b>Conservative</b>
Nine Members	4	4	1
Seven	3	3	1
Six	3	3	0
Five	2	2	1
Four	2	2	0

40. Overview and scrutiny committee can agree an allocation that is disproportionate, provided no member votes against this.

#### Appointments to Seats

41. Section 16(1) of the Local Government and Housing Act 1989 provides that it is the duty of an authority or committee to exercise its power to make appointments in such a way as to give effect “to such wishes about who is to be appointed to the seats on that body which are allocated to a particular political group as are expressed by that group”.
42. There is no requirement that a seat allocated to a particular group can only be filled by a member of that group. Therefore, groups have a discretion to allocate seats as they

wish, including to a member of another group, or an individual councillor or councillors sitting on the council.

### **Appointment of Chairs and Vice chairs**

43. With the exception of the standards committee, chairs and vice chairs may be appointed directly by council assembly, or the appointments may be delegated to the first meeting of the relevant committee.
44. In the case of the corporate parenting committee, it is proposed that the executive member with responsibility for children's services be appointed chair.

### **Standards Committee**

45. It is recommended that the standards committee comprise seven councillors, including at least one member from each political group as defined by the Local Government and Housing Act 1989. Section 53(10) of the Local Government Act 2000 provides that the duty to allocate seats to political groups does not apply to a standards committee. The power to appoint members of the committee vests in council assembly and, in practice, council assembly has appointed members on the basis of the number of seats allocated to each political group. Not more than one executive member may serve on the standards committee.
46. At least 25% of the committee's membership must be independent. Council assembly has previously agreed that the term of office for independent members be three years (although elsewhere on the agenda consideration is given to extending the term to four years). Independent members serve a maximum of two terms.
47. The following independent members will continue to serve on the standards committee after annual council:
  - Chris Gurney (until annual council May 2011)
  - Peter Bibby (until annual council May 2011)
  - Wendy Golding (until annual council May 2011).
48. The appointment of two other independent members is subject to a report on the closed agenda which will be circulated separately prior to the meeting.
49. The chair and vice chair are appointed at the first meeting of the committee in the new municipal year. The chair is elected from the independent members of the committee.

### **Licensing Committee**

50. Section 6 of the Licensing Act 2003 requires a licensing committee of 10 to 15 members. Council agreed in December 2004 that the licensing committee should comprise 15 members in order to achieve maximum flexibility. The power to appoint the committee vests in council assembly.
51. There is no requirement in the Licensing Act 2003 that the licensing committee should be proportionate. Council assembly agreed in December 2004 to establish the current committee on a proportionate basis. Council assembly, in 2008-09, agreed the following allocation of seats: 7 Liberal Democrat, 7 Labour and 1 Conservative. This remains the most proportionate allocation.
52. The Licensing Act 2003 makes no provision to appoint reserve members.

## **Reserve Members**

53. Council assembly, committee and community council procedure rules and overview and scrutiny procedure rules make provision, respectively, for the appointment of reserve members to council committees and to overview and scrutiny sub committees. There is no provision for reserves on the licensing committee or community councils.
54. Each political group can appoint reserve members. The number of reserve members a group can appoint is, with the exception of the overview and scrutiny committee and standard committee, one less than the number of places the group holds on the committee or sub committee.
55. If a political group holds only one place on a committee or sub committee, that group may appoint one reserve member.
56. On the overview and scrutiny committee, scrutiny sub-committees and the standards committee, the number of reserve members that each political group can nominate is equal to the number of places each group holds on the committee.

## **Establishment of Voluntary Bodies Appointment Panel**

57. Council assembly will consider the establishment and composition of the voluntary bodies appointment panel, which will be responsible for making recommendations on appointments to specific Southwark charities and for recommending appointments to secondary and special school governing bodies.

## **Establishment of the Constitutional Steering Panel**

58. The constitutional steering panel is responsible for reviewing and recommending amendments to the constitution. It is also responsible for making recommendations to council assembly for the award of the Honorary Freedom of the Borough and Honorary Aldermen and to recommend changes to the members' allowances scheme.
59. Membership of the panel comprises the group whips of each political party represented on the council.

## **Council Calendar**

60. A calendar of council meetings for the 2009-10 municipal year has been prepared and is shown at appendix C.
61. The calendar is broadly based on a 6-week cycle, however the allocation of dates necessarily includes a number of deviations from the 6-week cycle to allow for school holidays, party conferences and other committed dates. Due to the demands of the service certain meetings will meet more frequently e.g. executive and planning. Executive procedure rule 2.1 requires that the executive should meet at least ten times per year, therefore executive meetings are scheduled in line with this requirement. Scrutiny sub committees are indicated by a number in the draft calendar, pending their establishment by the overview and scrutiny committee.
62. The dates proposed for council assembly meetings are included in the calendar and council assembly is asked formally to agree these, in accordance with the relevant statutory provision.

63. In respect of meetings other than council assembly, this calendar is subject to amendments, additions and cancellations. Revised details of meetings are available on the website.

### **Members Allowances**

64. On May 23 2007 constitutional council agreed a members allowances scheme to cover the period 2007-08 to 2010-11. No changes to the scheme are proposed for the forthcoming year.

### **Appointments to Local Government Association (LGA) General Assembly**

65. Council assembly may appoint up to four representatives to the LGA, however due to increased financial constraints council assembly is asked to appoint three representatives to the Local Government Association (LGA) General Assembly and allocate 5 votes amongst the three representatives. The LGA encourages local authorities with 3 or 4 representatives to allocate at least one position and vote to a minority group leader.

### **Appointments to Outside Bodies & Joint Committees**

66. Government guidance states that appointments to outside bodies and joint committees are “local choice” functions. As such, the executive should make appointments that correspond to functions for which the executive has responsibility (e.g. housing, education, social services, regeneration, etc.). Council assembly agreed in 2003 that appointments to outside bodies, where they are not a function of the executive or delegated to any other body, should be the responsibility of standards committee or other delegated body.
67. The nomination of representatives to serve on the various London Councils committees and is normally the responsibility of the executive, as a local choice function. However, as the deadline for nominations is June 1 2009, council assembly is asked to agree the nominations for the year 2009-10 (see separate report).

### **Appointments to Panels, Boards and Forums**

68. The executive will consider appointments to panels, boards and forums where the function falls within the responsibility of the executive (e.g. housing, education, social services, regeneration, etc.).

### **BACKGROUND DOCUMENTS**

<b>Background Papers</b>	<b>Held At</b>	<b>Contact</b>
Appointment of Leader and Executive, Establishment of Committees and Other Constitutional Issues 2008-09 Council Assembly May 2008 report	Town Hall Peckham Road London SE5 8UB.	Ian Millichap 020 7525 7225

## APPENDICES

Appendix	Title
Appendix A	Political Group Leaders, Deputies and Whips <i>(To be circulated separately)</i>
Appendix B	Regulatory and Other Committees Appointments 2009-10
Appendix C	Draft Calendar 2009-10
Appendix D	Appointments to LGA General Assembly
Appendix E	Proportionality – Ordinary Committees

## AUDIT TRAIL

<b>Lead Officer</b>	Deborah Collins, Strategic Director of Legal and Democratic Services	
<b>Report Author</b>	Lesley John, Constitutional Officer Ian Millichap, Constitutional Team Manager	
<b>Version</b>	Final	
<b>Dated</b>	May 8 2009	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / EXECUTIVE MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments Included</b>
Strategic Director of Legal and Democratic Services	Yes	Yes (included in body of report)
<b>Executive Member</b>	No	No
<b>Date final report sent to Constitutional Support Services</b>	May 8 2009	

## REGULATORY AND OTHER COMMITTEE APPOINTMENTS 2009-10

## APPOINTMENTS COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To determine appointments to posts of chief officers, chief finance officer and monitoring officer.	Committee	7 Councillors	Ad hoc	Yes (Statutory)

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
Liberal Democrats: 3 (2) Labour: 3 (2) Conservatives: 1 (1)	No change	Chair Vice chair	

### DISCIPLINARY APPEALS COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<ul style="list-style-type: none"> <li>• To review dismissal decisions of capability/disciplinary panels on the application of the dismissed employee.</li> <li>• To review the operational procedures of the hearing of appeals and report to the executive if any changes are considered necessary.</li> <li>• To constitute the disciplinary appeals panel (safeguarding children and vulnerable adults).</li> </ul>	Committee	8 Councillors	Ad hoc	Yes (Statutory)

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
Liberal Democrats: 4 (3) Labour: 4 (3) Conservatives: 0 (0)	No change	Chair Vice chair	

## PLANNING COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<ul style="list-style-type: none"> <li>• To comment on local development framework documents in respect of all significant planning matters and make recommendations to the executive.</li> <li>• To consider and determine all the following applications:               <ul style="list-style-type: none"> <li>• strategic and major planning applications</li> <li>• designation of conservation areas including the adoption of conservation area character appraisals and detailed design guidance</li> <li>• any other planning responsibilities of the authority created by statute (and delegated to the committee).</li> </ul> </li> <li>• To consider expenditure of Section 106 monies.</li> <li>• To comment on national and regional consultation documents proposing significant changes to strategic planning policies and make recommendations to the executive.</li> </ul>	Regulatory committee (Article 8)	7 Councillors	Monthly	Yes (Statutory)

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
Liberal Democrats: 3 (2) Labour: 3 (3) Conservatives: 1 (1)	No change	Chair Vice chair	

## AUDIT AND GOVERNANCE COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<ul style="list-style-type: none"> <li>• To provide independent assurance of the adequacy of the council's governance arrangements.</li> <li>• To provide independent scrutiny of the council's financial and non-financial performance.</li> <li>• To provide an oversight of the financial reporting process.</li> </ul>	Committee	5 Councillors	Quarterly	Yes (Statutory)

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
Liberal Democrats: 2 (1) Labour: 2 (1) Conservatives: 1 (1)	No change	Chair Vice chair	

### CORPORATE PARENTING COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To review and monitor the council's role as a corporate parent.	Committee	5 Councillors	5 to 6 day time meetings	Yes (Staturtory)

Allocation 2008-09	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
Liberal Democrats: 3 (2) Labour: 4 (3) Conservatives: 1 (1)	No change	Chair: executive member for children's services  Vice chair	

## URGENCY COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<ul style="list-style-type: none"> <li>To exercise all the function of the council, that are not reserved by law to council assembly for decision in cases where, in the opinion of the chief executive it is necessary to act urgently.</li> </ul>	Committee	2 Councillors Leaders of the two largest political groups of the council.	Ad hoc in an interim period between a full municipal election and annual meeting.	Yes (Local agreement)
<ul style="list-style-type: none"> <li>To consider planning and licensing applications and standards local filter issues through sub-committees.</li> </ul>	Sub-committee	<p><b>Licensing</b> Re-elected members of the licensing committee who served prior to the elections.</p> <p><b>Planning</b> 3 Labour, 3 Liberal Democrat and 1 Conservative who have received necessary training.</p> <p><b>Standards</b> Re-elected councillors of the standards committee together with independent members.</p>	Ad hoc.	Specific arrangements as applicable to each sub-committee.

## OVERVIEW & SCRUTINY COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>Overview and scrutiny committee (OSC) is the coordinating scrutiny body and appoints five scrutiny sub committees. It questions executive members and can "call-in" decisions taken by the executive.</p> <p>OSC co-ordinates councillor calls for action and scrutiny of crime and disorder, considers requests for scrutiny reviews and approves scrutiny work programmes. It comments on scrutiny reports that propose policy change or that have resource implications, reviews overview and scrutiny procedures and reports annually to council assembly.</p> <p>OSC can appoint joint committees with other local authorities. In addition it can scrutinise matters in respect of the policy and budget framework, human resources, customer access issues and the council's equalities and diversity programmes.</p>	Scrutiny committee	9 councillors - a chair and vice- chair appointed by council assembly, the chairs of the five scrutiny committees (provided that the proportionality rules are not compromised and that each group is permitted to nominate additional members to maintain proportionality) and education representatives as set out at paragraph 4.1 of the overview and scrutiny procedure rules.	Monthly	Yes (Local agreement)

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committee	Nominations Received 2009-10
Liberal Democrats: 4 (4) Labour: 4 (4) Conservatives: 1 (1)	No change	Chair Vice chair	

## STANDARDS COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To ensure the promotion and maintenance of high standards of conduct by councillors, co-opted members and church representatives in order to observe the members' code of conduct. Overview of whistle-blowing, complaints, policy and reviewing consultations.	Statutory committee	7 Councillors (Including at least one member of each political group, 6 Independent voting members).	Quarterly	Yes (Local agreement)

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
Liberal Democrats: 3 (3) Labour: 3 (3) Conservatives: 1 (1) Independent (voting) members: 6	No change	Chair (independent member) and Vice Chair appointed at first meeting.	

## LICENSING COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<ul style="list-style-type: none"> <li>• To approve the council's policies in respect of all licensing and registration matters except the licensing and gambling statements of policy.</li> <li>• To consider the designation of new sites for street trading</li> <li>• To determine and consider licensing and gambling applications for the grant, renewal, or transfer of licenses and registration of premises and other licensing responsibilities as delegated to the committee.</li> </ul> <p>3 members plus 1 reserve sit on sub-committees as and when required..</p>	Regulatory committee (Article 8)	15 Councillors	Committee – 4-6 annually  Sub-Committees – as required	Yes (Local Agreement)

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committee	Nominations Received 2009-10
Liberal Democrats: 7 Labour: 7 Conservatives: 1	No change  <b>Note:</b> There are no reserve members on this committee.	Chair Vice chair	

**COMMUNITY COUNCIL No.1 - BOROUGH & BANKSIDE**

<b>Summary of Functions</b>	<b>Status</b>	<b>Membership</b>	<b>How often it Meets</b>	<b>Politically Proportionate</b>
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

<b>Allocation 2008-09 (No. of Reserves in brackets)</b>	<b>Proposed Allocation 2009-10 (No. of Reserves in brackets)</b>	<b>Appointments to Committees</b>	<b>Nominations Received 2009-10</b>
All councillors from Cathedrals and Chaucer Wards:	Unchanged	Chair Vice chair	

**COMMUNITY COUNCIL No.2 - BERMONDSEY**

<b>Summary of Functions</b>	<b>Status</b>	<b>Membership</b>	<b>How often it Meets</b>	<b>Politically Proportionate</b>
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

<b>Allocation 2008-09 (No. of Reserves in brackets)</b>	<b>Proposed Allocation 2009-10 (No. of Reserves in brackets)</b>	<b>Appointments to Committees</b>	<b>Nominations Received 2009-10</b>
All councillors from Grange, Riverside and South Bermondsey Wards	Unchanged	Chair Vice chair	

### COMMUNITY COUNCIL No.3 - ROTHERHITHE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
All councillors from Rotherhithe and Surrey Docks Wards (voting) and Livesey Ward (non voting, except for planning matters)	Unchanged	Chair Vice chair	

**COMMUNITY COUNCIL No.4 - WALWORTH**

<b>Summary of Functions</b>	<b>Status</b>	<b>Membership</b>	<b>How often it Meets</b>	<b>Politically Proportionate</b>
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

<b>Allocation 2008-09 (No. of Reserves in brackets)</b>	<b>Proposed Allocation 2009-10 (No. of Reserves in brackets)</b>	<b>Appointments to Committees</b>	<b>Nominations Received 2009-10</b>
All councillors from Faraday, East Walworth and Newington Wards	Unchanged	Chair Vice chair	

**COMMUNITY COUNCIL No.5 - PECKHAM**

<b>Summary of Functions</b>	<b>Status</b>	<b>Membership</b>	<b>How often it Meets</b>	<b>Politically Proportionate</b>
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

<b>Allocation 2008-09 (No. of Reserves in brackets)</b>	<b>Proposed Allocation 2009-10 (No. of Reserves in brackets)</b>	<b>Appointments to Committees</b>	<b>Nominations Received 2009-10</b>
All councillors from Peckham and Livesey Wards	Unchanged	Chair Vice chair	

### COMMUNITY COUNCIL No.6 - CAMBERWELL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

Allocation 2008-09 (No. of Reserves in brackets)	Proposed Allocation 2009-10 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2009-10
All councillors from Brunswick Park, Camberwell Green and South Camberwell Wards	Unchanged	Chair Vice chair	

**COMMUNITY COUNCIL No.7 - NUNHEAD AND PECKHAM RYE**

<b>Summary of Functions</b>	<b>Status</b>	<b>Membership</b>	<b>How often it Meets</b>	<b>Politically Proportionate</b>
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

<b>Allocation 2008-09 (No. of Reserves in brackets)</b>	<b>Proposed Allocation 2009-10 (No. of Reserves in brackets)</b>	<b>Appointments to Committees</b>	<b>Nominations Received 2009-10</b>
All councillors from Nunhead, Peckham Rye and The Lane Wards	Unchanged	Chair Vice chair	

**COMMUNITY COUNCIL No.8 - DULWICH**

<b>Summary of Functions</b>	<b>Status</b>	<b>Membership</b>	<b>How often it Meets</b>	<b>Politically Proportionate</b>
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	6 weekly	No

<b>Allocation 2008-09 (No. of Reserves in brackets)</b>	<b>Proposed Allocation 2009-10 (No. of Reserves in brackets)</b>	<b>Appointments to Committees</b>	<b>Nominations Received 2009-10</b>
All councillors from College, East Dulwich and Village Wards:	Unchanged	Chair Vice chair	

**DRAFT CALENDAR 2009-10**